

## Farm/Ranch Business Management Instructor

**JOB DESCRIPTION:** Responsibilities of this position include assisting enrollees who are active in farming and/or ranching with the establishment and maintenance of detailed financial and production records, conducting business analyses, and generating cash flow projections. Additional responsibilities include recruiting participants, enrolling participants, and instruction of the following:

- Accounting techniques
- Financial Management
- Business Analysis
- Business Planning
- Enterprise Evaluation
- Goal Setting

Instruction of students is primarily done on a one-to-one basis. The preferred office location for this position is in Stanley, ND but other locations in western North Dakota will be considered. Some in-state travel is required dependent upon location preference.

**QUALIFICATIONS Required:** Bachelor's degree in agriculture, agriculture education, business, finance, economics, accounting, or a related field. A bachelor's degree with appropriate work experience may also be considered. Must be willing to be trained in using FINPACK software. Valid driver's license is required. If hired, applicant will be required to obtain North Dakota State Board for Career and Technical Education certification (up to six years to obtain). For more information on CTE certification go to <https://www.cte.nd.gov/teacher-licensing>

### **QUALIFICATIONS Preferred:**

- Experience teaching farm management
- Experience in agriculture finance such as agricultural loan officer
- Three or more years of agriculture/agribusiness experience
- Proficiency with FINPACK, Excel and one or more farm accounting software programs
- Applicable master's degree
- Documented successful teaching experience

**Compensation:** 10 to 11 months (negotiable), full-time, benefited position. Salary based on experience and education. Retirement plan and full coverage for family health insurance.

**STARTING DATE:** Negotiable.

**CLOSING DATE:** August 30<sup>th</sup>, 2022. However, applications will be reviewed until a qualified candidate is found.

**APPLICATION PROCEDURES:** Employment will require passing a criminal history background investigation. Submit a letter of application, resume, college transcripts and names and telephone numbers of three professional work references to: Search Committee: FBM Instructor – Bottineau, Dakota College at Bottineau, 105 Simrall Blvd, Bottineau, ND 58318 or Email: [dcbhuman.resources@dakotacollege.edu](mailto:dcbhuman.resources@dakotacollege.edu)

OR APPLY ONLINE AT: <http://www.dakotacollege.edu/faculty-and-staff/employment/>